

Susquehanna Community Health and Dental Clinic, Inc.
Executive Committee Electronic Meeting Minutes
August 13, 2018

Due to conflict in schedules, the August meeting was held electronically via email. The Executive Committee was emailed the report below. There were no questions or concerns expressed.

Report for Executive Committee Members
August 13, 2018

Management Update:

A. Provider Recruitment and Placement–

We anticipate onboarding an Internal Medicine locum in early September for a minimum three-month commitment. One telephone interview was conducted with a family practice resident. She will complete her residency in June of 2019. We are planning an onsite visit with this candidate later this month.

Additionally, we anticipate the need to approve the medical credentialing of the above physician and the pediatric dentist, Dr. Priya Devan at the board meeting.

B. Behavioral Health and Substance Use Disorder –

Now that our new behavioral health consultant is on board, we have begun to advance behavioral health expansion to a limited extent. Progress will continually be reported in future months.

C. On-site Pharmacy –

All aspects of this project are on schedule. The construction documents have been provided to several contractors and we anticipate opening of bids on August 30th.

D. 431 Hepburn Street Expansion -

This project is also on schedule. We anticipate completion of construction drawings in early September. We have also proposed a multi-month spending plan for necessary equipment and furnishings.

E. Pediatric Dentistry –

We are still on track to begin patient care on September 25th. Dr. Devan has been working on operationalizing the program. Support staff have been hired and are training with adult providers and patients.

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HRSA Operational Site Visit:

We were notified last week that HRSA has advanced the site visit schedule by about five months and that our visit is tentatively scheduled for the first week in December of this year. The new schedule is a general practice that HRSA decided to implement for all health centers.

The impact of this schedule will mean certain management priorities will be shifted to preparing for the visit. Fortunately, we have been working on compliance over the last several months. However, since that plan now has five fewer months available, we will need to add additional topics to the board agenda between now and the end of November.

Marketing and Public Relations:

Thank you for supporting the PM Exchange event and I hope you had a nice time. We were pleased with the public turn out. Hopefully, we will have a similar turnout at our Community Health Fair on Monday. We have 14 Community partners participating with as many groups representing our services on hand along with health screenings and activities for children, a balloon artist, face-painting and games.

Full Board Agenda:

We anticipate having Dr. Devan present information on the pediatric dental program as the mini-education component.

Next Meeting Date: Monday, September 10, 2018 @ 5:30 PM in the Conference Room at the Center.