

SUSQUEHANNA COMMUNITY HEALTH AND DENTAL CLINIC, INC.

Executive Committee Meeting Minutes

July 8, 2019 5:30 PM

PRESENT: Dr. John Boll, Board Chair; Abbey Eschbach, Board Vice-Chair; Dewy Hilliard, Board Treasurer; Barbara Barbus, Board Secretary; Max Houseknecht, Jr., CFO; and Jim Yoxtheimer, President & CEO

I Management Update:

a. On-Site Pharmacy: Jim reported that a follow up communication from DHS indicates the approvals of the pharmacies for other FQHC's throughout the state were an error. They indicate that they are looking into their options. Jim indicated that he had shared this information with Steve Johnson, from UPMC, last week and Steve has volunteered his help. Jim stated that Cheri Rinehart is trying to set up a meeting with DHS, Cheri, and himself. Jim also stated he is trying to schedule an appointment with Senator Casey in Scranton for Friday, July 12. In the meantime, the pharmacy has opened to commercial insurance and self-pay patients. Cardinal Health has agreed to withhold the \$15,000 monthly management fee until the issue with the DHS can be settled.

b. Telepsychiatry: Management is working on getting information in time for credentialing of an adult provider for the July board meeting and is hoping to be able to move forward with services as quickly as possible. Mental health does not have the lengthy insurance credentialing process as other services do. Management has not selected a child psychiatrist yet. The Center requires all US based providers, which narrows the search substantially.

c. Substance Use Disorder: No update from last meeting. Three providers are still waiting on their special DEA licenses.

d. Pediatric Dentistry: Jim reported that Dr. Coyner mentioned that a Pediatric Dentist has contacted him and may be interested in part-time work at the Center. This arrangement will take some time and may not be an immediate placement. Jim reported he would keep the committee updated.

e. Chiropractic Services: Jim reminded the committee that last month it was discussed that management feels the Chiropractor needs to be full-time. Max and Jim have been working with the contract company and will meet with them on Thursday, July 11. Jim reported that he believes the chiropractor will become a full-time employee of Chiropractic Service Corps, Inc. which is still a no risk for the Center. Chiropractic Service Corps, Inc. receives \$60 per visit. If the chiropractor does not see patients, no money is due.

f. Mobile Health Unit: Jim reported that management received notice today that the Mobile Health Unit will be delivered July 22, which is the night of the next full Board meeting. The unit will be in the parking lot for tours. After discussion, it was decided to invite FCFP, United Way, and school representatives to use this delivery as a press/photo opportunity.

II New Access Point

Jim reported additional funding has not yet been secured from UPMC. Jim feels it is getting close to the time to withdraw the application, if additional funding is not secured from UPMC.

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III Strategic Planning Process

Nothing new was reported on the Strategic Planning process. The Strategic Plan was reviewed as the mini-educational session of the last board meeting, but due to time constraints, it was not voted on. This item will be brought to the Board to be voted on at the July meeting.

IV Board Self Evaluation Results

Seven responses were received for the Board Self Evaluation. After discussion, it was decided to give everyone another chance to complete the self-evaluation and return it to Trudy. It was felt there are not enough responses to compile fair and accurate results. Dr. Boll indicated that he will make sure everyone knows the importance of the self-evaluation forms at the next board meeting. Blank forms are to be added to the July full board packet.

V Election of Officers/Board Members Results

Jim announced that all officers, returning board members, and the new board member were elected. The officers are as follows:

Chair: Dr. John Boll
Vice-Chair: Abbey Eschbach
Treasurer: Dewy Hilliard
Secretary: Barbara Barbus

The board members re-elected for a 3-year term and the new board member that was also elected for a 3-year term are as follows:

Rick Wyatt—2nd 3-year term
Kim Wetherhold—1st 3-year term
Lori Beucler—1st 3-year term
Jean Myers—1st 3-year term
Chris Ebner—1st 3-year term

VI Full Board Agenda, July 22, 2019

The Committee reviewed the agenda for the next full Board meeting and agreed that the mini-educational session should be regarding the Mobile Health Unit, as discussed above.

- a. Personnel & Nominating Committee:** Jim discussed with the committee that currently no members have been appointed to this committee as both of the previous members who served completed their terms as of June 30, 2019. He suggested Jean Myers and Chris Ebner to be appointed to this committee. The board members will be contacted before that appointment is made.
- b. New Board Member:** Jim reminded the committee that Chris Ebner was elected as the newest board member at the June meeting and his first meeting will be July 22.

Next Meeting: August 12, 2019 @ 5:30 PM Administrative Conference Room, 431 Hepburn Street